

Registration Form

Student Information:

First Name _____ Last Name _____

Address _____ City _____ State ____ Zip _____

Home Phone () _____ Birth Date _____ Male ___ Female ___

Desired Lesson Length: 20 minutes ___ 30 minutes ___ 45 minutes ___ Two Times/Week? Yes / No

Parent/Guardian Information (if different from Student):

Parent/Guardian #1: Name _____

Phone Numbers: Home () _____ Work () _____ Cell () _____

Email address: _____

Parent/Guardian #2: Name _____

Phone Numbers: Home () _____ Work () _____ Cell () _____

Email address: _____

Rates for students participating in Group Class:

20 minute lesson - \$30.00 (5 x \$30 = \$150.00)

30 minute lesson - \$45.00 (5 x \$45 = \$225.00)

45 minute lesson - \$65.00 (5 x \$65 = \$325.00)

Rates for all other students, including adults:

20 minute lesson - \$30.00 (5 x \$30 = \$150.00)

30 minute lesson - \$40.00 (5 x \$40 = \$200.00)

45 minute lesson - \$60.00 (5 x \$60 = \$300.00)

Attendance Policy:

If a student does not attend a scheduled lesson, it will be considered a student absence for that day. If I am given reasonable notice of an anticipated absence, a make-up lesson may be offered – if I have time available. Due to the fact that my time is being reserved for that student, refunds may not be granted unless I determine that there are extenuating circumstances that warrant such a refund. Lessons cancelled by me will not be charged to you unless a make-up lesson is scheduled for an alternate day or time.

I have read this entire form and agree to all terms and conditions.

Student/Parent/Guardian Signature: _____ Date: _____

Group Class Information

South Congregational Church

East Hartford, CT Location

2013 – 2014

6:30 – 7:30 PM

Group A – Pre Twinkle/ Early Book 1

Group B – Mid Book 1 – End Book 1

Group C – Early Book 2

Group D – Mid Book 2 – End Book 2

Group E – Book 3 and Up

Group F – Concerts/Events

SPECIAL EVENTS 2013 - 2014

Monday – December 16, 2013

Shopping Day – Holiday Music 6:30 PM.

East Hartford Location

Monday – February 3, 2014

Showcase Night – Solos

(SNOW DATE ** FEB. 10, 2014)

Monday – March 10, 2014

Fiddle Tunes

*** Sunday – April 6, 2014

SUZUKI PLAY-DOWN/POTLUCK DINNER

4:00 PM – EAST HARTFORD LOCATION

Please bring Potluck Dish – See Sign-up Sheet

Monday – May 12, 2014

Shopping Day – 6:30 PM

East Hartford Location

Group Class Information

MONDAY – 6:30 PM

2013 – 2014

SUZUKI VIOLIN GROUP CLASS

LINDA EMBSER – SOUTH CONGREGATIONAL CHURCH – EAST HARTFORD LOCATION

DATE	GROUP(S)	EVENT
September 23, 2013	DE	
October 7	CDE	
October 21	BCD	
December 2	BCDE	
December 9	DE	
December 16	ABCDEF	Shopping Day – Holiday Music
January 13, 2014	E	
January 27	ABC	
February 3	ABCDEF	Showcase Night - SOLOS
*(February 10)	-----	*SNOW DATE ONLY – Showcase Night
February 24	BCD	
March 3	E	
March 10	BCDEF	Fiddle Tunes
March 24	ABC	
March 31	CDE	
April 21	E	
May 5	ABC	
May 12	ABCDEF	Shopping Day

***** JUNE/JULY – REHEARSALS FOR PICKIN' `N FIDDLIN' – AS NEEDED *****

LINDA EMBSEY – SOUTH CONGREGATIONAL CHURCH – EAST HARTFORD LOCATION

BUSINESS (860) 375-4117

PAGER (860) 363-1258

2013 – 2014

PRIVATE VIOLIN LESSON SCHEDULE – ALL LESSON PAYMENTS ARE DUE IN ADVANCE

	MONDAY	WEDNESDAY	SATURDAY
FIRST PAYMENT DUE	Sept. 9, 2013	Sept. 4, 2013	Sept. 7, 2013
	Sept. 16, 2013	Sept. 11, 2013	Sept. 14, 2013
	Sept. 23, 2013	Sept. 18, 2013	Sept. 21, 2013
	Sept. 30, 2013	Sept. 25, 2013	Sept. 28, 2013
NEXT PAYMENT DUE	Oct. 7, 2013	Oct. 2, 2013	Oct. 5, 2013
	Oct. 14, 2013	Oct. 9, 2013	Oct. 12, 2013
	Oct. 21, 2013	Oct. 16, 2013	Oct. 19, 2013
	Oct. 28, 2013	Oct. 23, 2013	Oct. 26, 2013
	Nov. 4, 2013	Oct. 30, 2013	Nov. 2, 2013
NEXT PAYMENT DUE	Nov. 11, 2013	Nov. 6, 2013	Nov. 9, 2013
	Nov. 18, 2013	Nov. 13, 2013	Nov. 16, 2013
	Nov. 25, 2013	Nov. 20, 2013	Nov. 23, 2013
	Dec. 2, 2013	Nov. 27, 2013	Dec. 7, 2013
	Dec. 9, 2013	Dec. 4, 2013	Dec. 14, 2013
NEXT PAYMENT DUE	Dec. 16, 2013	Dec. 11, 2013	Dec. 21, 2013
	-----	Dec. 18, 2013	-----
	Jan. 6, 2014	-----	Jan. 4, 2014
	Jan. 13, 2014	Jan. 8, 2014	Jan. 11, 2014
	Jan. 20, 2014	Jan. 15, 2014	Jan. 18, 2014
	Jan. 27, 2014	Jan. 22, 2014	Jan. 25, 2014
NEXT PAYMENT DUE	Feb. 3, 2014	Jan. 29, 2014	Feb. 1, 2014
	Feb. 10, 2014	Feb. 5, 2014	Feb. 8, 2014
	Feb. 17, 2014	Feb. 12, 2014	Feb. 15, 2014
	Feb. 24, 2014	Feb. 19, 2014	Feb. 22, 2014
	Mar. 3, 2014	Feb. 26, 2014	Mar. 1, 2014
NEXT PAYMENT DUE	Mar. 10, 2014	Mar. 5, 2014	Mar. 8, 2014
	Mar. 17, 2014	Mar. 12, 2014	Mar. 15, 2014
	Mar. 24, 2014	Mar. 19, 2014	Mar. 22, 2014
	Mar. 31, 2014	Mar. 26, 2014	Mar. 29, 2014
	Apr. 7, 2014	Apr. 2, 2014	Apr. 5, 2014
NEXT PAYMENT DUE	Apr. 14, 2014	Apr. 9, 2014	Apr. 12, 2014
	Apr. 21, 2014	Apr. 16, 2014	Apr. 19, 2014
	Apr. 28, 2014	Apr. 23, 2014	Apr. 26, 2014
	May 5, 2014	Apr. 30, 2014	May 3, 2014
	May 12, 2014	May 7, 2014	May 10, 2014
NEXT PAYMENT DUE	May 19, 2014	May 14, 2014	May 17, 2014

	June 2, 2014	May 21, 2014	May 24, 2014
	June 9, 2014	May 28, 2014	May 31, 2014
	June 16, 2014	June 4, 2014	June 7, 2014
*SUMMER PAYMENT	June 23, 2014	June 11, 2014	June 14, 2014
DUE BY JUNE 21, 2014	June 30, 2014	June 18, 2014	June 21, 2014
SUMMER		June 25, 2014	June 28, 2014
(SCHEDULE STILL TBD)		July 2, 2014	

***SUMMER LESSON DATES TO BE SET UP BASED UPON STUDENT AVAILABILITY.
JULY/AUGUST SCHEDULE TO BE DETERMINED ON AN INDIVIDUAL BASIS.**

IMPORTANT - 2013 – 2014 LINDA EMBSER’S VACATION SCHEDULE

Thursday – November 21, 2013 --- Sunday – November 24, 2013
Sunday – December 22, 2013 --- Wednesday – January 1, 2014
Sunday – May 25, 2014 --- Monday – May 26, 2014
Friday - July 4, 2014

July/August Schedule To Be Determined On An Individual Basis...

(More Dates May “POP UP” As The Need Arises)

**** IMPORTANT NOTE ****

Sunday – April 6, 2014 – ABCDEF – **SUZUKI PLAY-DOWN/POTLUCK DINNER**

****4:00 PM CONCERT (3:30 PM ARRIVAL)**

DINNER FOLLOWS CONCERT

Please bring Music/ Stand/ Violin/ Potluck Dish...

EAST HARTFORD LOCATION

Policies and Guidelines

So that we may have a clear understanding regarding payments, fees, and attendance issues, I have put together this set of guidelines

Lesson Fees:

Payment for the first five lessons will be due at the first lesson in September. Each subsequent payment will be due at the final lesson of each pay period, in advance of the next set of five lessons.

The payment schedule for July and August will be determined with each family individually, based upon the number of lessons anticipated during the summer vacation. The days and times need to be confirmed based upon who will be studying during these months.

I need to ask everyone to please make a conscious effort to pay according to the schedule. This allows me to focus my attention on the students.

Rates for students participating in Group Class:

20 minute lesson - \$30.00	(5 x \$30 = \$150.00)
30 minute lesson - \$45.00	(5 x \$45 = \$225.00)
45 minute lesson - \$65.00	(5 x \$65 = \$325.00)

Rates for all other students, including adults:

20 minute lesson - \$30.00	(5 x \$30 = \$150.00)
30 minute lesson - \$40.00	(5 x \$40 = \$200.00)
45 minute lesson - \$60.00	(5 x \$60 = \$300.00)

Attendance Policy:

If a student does not attend a scheduled lesson, it will be considered a student absence for that day. If I am given reasonable notice of an anticipated absence, a make-up lesson may be offered – if I have time available. Due to the fact that my time is being reserved for that student, refunds may not be granted unless I determine that there are extenuating circumstances that warrant such a refund. Lessons cancelled by me will not be charged to you unless a make-up lesson is scheduled for an alternate day or time.

Policies and Guidelines

Contacting Me:

There are two levels of urgency that need to be addressed.

1. Urgent issues:

Certainly, the most urgent issue is when I am teaching and families need to notify me of scheduling issues for that same teaching day. In this situation, the best solution is to page me at **860-363-1258**, listen for the beeps, dial your phone number, listen for the beeps, then hang up. I will return your call asap. Please understand that I will most likely not interrupt the lesson that I am teaching to do so.

For those of you studying at the New Preston Church location, I suggest a backup plan. If I do not respond to your page, consider that an indication that the page was not received. Dial the New Preston Church phone number (**860-868-7854**), let it ring two times, hang up, then call again so that I may answer the phone.

2. All other issues:

For all other needs, please try to contact me at home during the morning hours at **860-375-4117**. If your schedule does not permit this, then please page me in the evening. I will return the page as soon as possible. Please realize that I may not be at home until late in the evening, so returning your page or phone call may have to wait until the next day.

Absences For Health Reasons:

If a student is ill, particularly with any respiratory flu, virus, or common cold illness, please notify me in advance of any exposure I may have to that student. Whenever possible, I need to avoid such exposure. This minimizes the possibility of a long absence on my part and will allow lessons to remain ongoing as much as possible.

Thank you, everyone, for your patience, flexibility, and enthusiasm. Here's to our continued success this year!

Linda J. Embser